

AGENDA
LIBERTY TOWNSHIP WORKSHOP

24 July 2025
7:00 pm

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports: New Jersey State Police
Governing Body
Great Meadows Regional Board of Education
Municipal Committees

Adoption of Agenda

Adoption of Minutes – 5 June 2025 and Executive Session 5 June 2025 (none provided)

2025 Appointments

Recreation Assistant
Environmental Commission (2 positions)
LandUse Board (3 positions)
Open Space Committee (3 positions)
Recreation Commission (2positions)

Unfinished Business

Recreation Assistant Job Description
National Flood Insurance Program – Community Assistance Visit (CAV)
Updated Stormwater Management Ordinance
Liberty Lake Dam Removal Project Draft – Boswell letter of 24 June 2025
Kayak Rack Inquiry
PAIC Suggestive P&P Updates

New Business

Rice Notice – Diane M Pflugfelder, Discussion: Matters that Impact your Job
Elizabethtown Gas Company Escrow
KHE Quote for LED Upgrade
PAIC Loss Control Safety Survey
NJ Dept of Agriculture Survey of Gypsy Moth Egg Masses

Resolutions

NJDOT Grant Funding for Rader Road
ABC – Mountain Lake Fire Company – Community Day
Salary – DPW Mechanic /Truck Driver
Bills List

Public Comment
Executive Session
Adjournment

A regularly scheduled workshop of the Township of Liberty was advertised and opened by Mayor Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:02 p.m.

Present: Daniel Grover; John Inscho; David Rogers; and, Wayne Spangenberg

Absent: Pete Karcher

Also, Present: Richard Wenner, Municipal Attorney; and, Jennifer A Breslin, Deputy Municipal Clerk/CFO

REPORTS
LIBERTY TOWNSHIP SENIORS

A motion by Dan Grover allowing the Liberty and Independence Township Seniors to use the liberty township municipal building for chair yoga once a week for 12 consecutive weeks carried.

DPW

Jeff Snyder, DPW Supervisor, reported that the roads are clear and he is not responsible for driveway runoff onto public roads.

ADOPTION OF MINUTES

John Inscho stated that the executive session minutes for 5 June 2025 are being typed by the municipal attorney and will be available on August 7.

A motion by John Inscho to amend the minutes for June 5, 2025 carried. “There was some commentary in the back. We’re gonna delete that and I make a motion to approve them with the amendment that the commentary in the back last couple paragraphs”.

APPOINTMENTS

Mayor Inscho appointed John Zsilavetz to the Open Space Committee, expiration of term 31 December 2027.

UNFINISHED BUSINESS

RECREATION ASSISTANT JOB DESCRIPTION

John Inscho stated that he is still looking for an applicant for the position.

NATIONAL FLOOD INSURANCE PROGRAM – COMMUNITY ASSISTANCE VISIT

John Inscho stated that he is working on a plan

UPDATED STORMWATER MANAGEMENT ORDINANCE

A motion by John Inscho to introduce the following Ordinance carried. Public Hearing and consideration of adoption are scheduled for Thursday, 7 August 2025.

ORDINANCE #2025.004

AN ORDINANCE OF THE TOWNSHIP OF LIBERTY, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING THE CODE OF THE TOWNSHIP OF LIBERTY BY REPLACING CHAPTER 87A ENTITLED “STORMWATER CONTROL” IN ITS ENTIRETY

BE IT ORDAINED by the Township Committee of the Township of Liberty in the County of Warren, State of New Jersey, that the General Ordinances of the Township of Liberty be amended by replacing Chapter 87A, “Stormwater Control” in its entirety.

Section 1. The Township Committee of the Township of Liberty does hereby amend the General Ordinances of the Township of Liberty, as amended, by replacing Chapter 87A, “Stormwater Control” in its entirety, as follows:

§87A-1 Scope and Purpose.

- A. Policy Statement. Flood control, groundwater recharge, and pollutant reduction shall be achieved through the use of stormwater management measures, including green infrastructure Best Management Practices (GI BMPs) and nonstructural stormwater management strategies. GI BMPs should be utilized to meet the goal of maintaining natural hydrology to reduce stormwater runoff volume, reduce erosion, encourage infiltration and groundwater recharge, and reduce pollution. GI BMPs should be developed based upon physical site conditions and the origin, nature and the anticipated quantity, or amount, of potential pollutants. Multiple stormwater management BMPs may be necessary to achieve the established performance standards for green infrastructure, water quality, quantity, and groundwater recharge.
- B. Purpose. The purpose of this ordinance is to establish minimum stormwater management requirements and controls for “major development,” as defined below in Section 87A-2.
- C. Applicability
 - 1. This ordinance shall be applicable to the following major developments:

- i. Non-residential major developments and redevelopment projects; and
 - ii. Aspects of residential major developments and redevelopment projects that are not pre-empted by the Residential Site Improvement Standards at N.J.A.C. 5:21 et seq.
- 2. This ordinance shall also be applicable to all major developments undertaken by the Township of Liberty.
- 3. Applicability of this ordinance to major developments shall comply with last amended N.J.A.C. 7:8-1.6, incorporated herein by reference.
- D. Compatibility with Other Permit and Ordinance Requirements. Development approvals issued pursuant to this ordinance are to be considered an integral part of development approvals and do not relieve the applicant of the responsibility to secure required permits or approvals for activities regulated by any other applicable code, rule, act, or ordinance. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements for the promotion of the public health, safety, and general welfare.

This ordinance is not intended to interfere with, abrogate, or annul any other ordinances, rule or regulation, statute, or other provision of law except that, where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, the more restrictive provisions or higher standards shall control.

§87A-2 Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions used in this ordinance shall be the same as the last amended Stormwater Management Rules at N.J.A.C. 7:8-1.2, incorporated herein by reference.

§87A-3 Design and Performance Standards for Stormwater Management Measures:

This section establishes design and performance standards for stormwater management measures for major development intended to minimize the adverse impact of stormwater runoff on water quality and water quantity and loss of groundwater recharge in receiving water bodies. Design and performance standards for stormwater management measures shall comply with last amended N.J.A.C. 7:8-5, incorporated herein by reference.

§87A-4 Solids and Floatable Materials Control Standards

- A. Site design features identified under Section 87A-3 above, or alternative designs in accordance with Section 87A-3 above, to prevent discharge of trash and debris from drainage systems shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section 87A-4.A.2 below.
 - 1. Design engineers shall use one of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:
 - i. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines; or

- ii. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension. Note that the Residential Site Improvement Standards at N.J.A.C. 5:21 include requirements for bicycle safe grates.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater system floors used to collect stormwater from the surface into a storm drain or surface water body.

- iii. For curb-opening inlets, including curb-opening inlets in combination inlets, the clear space in that curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.

2. The standard in §87A-4.A.1. above does not apply:

- i. Where each individual clear space in the curb opening in existing curb-opening inlet does not have an area of more than nine (9.0) square inches;
- ii. Where the municipality agrees that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets;
- iii. Where flows from the water quality design storm as specified in the last amended Stormwater Management rules at N.J.A.C. 7:8 et seq. are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:
 - a. A rectangular space four and five-eighths (4.625) inches long and one and one-half (1.5) inches wide (this option does not apply for outfall netting facilities); or
 - b. A bar screen having a bar spacing of 0.5 inches.

Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and 7.4(b)1).

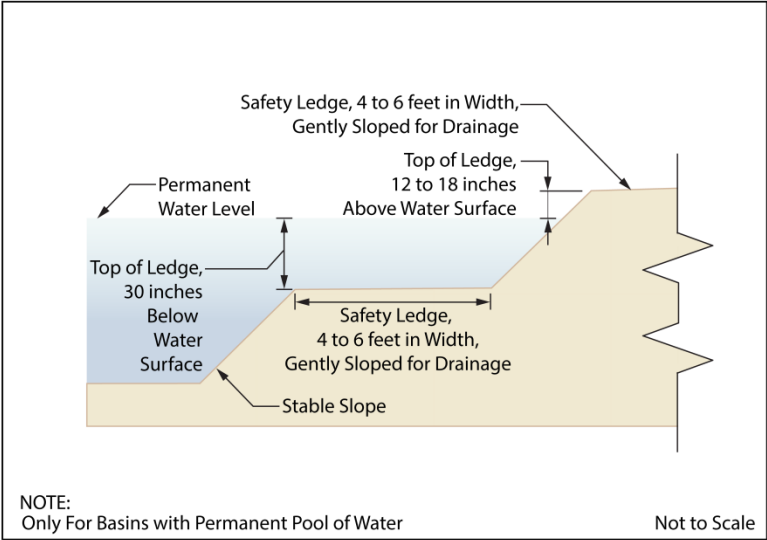
- iv. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1 inch) spacing between the bars, to the elevation of the Water Quality Design Storm as specified in N.J.A.C. 7:8; or
- v. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

§87A-5 Safety Standards for Stormwater Management Basins:

A. This section sets forth requirements to protect public safety through the proper design and operation of stormwater management basins. This section applies to any new stormwater management basin. Safety standards for stormwater management measures shall comply with last amended N.J.A.C. 7:8-6, incorporated herein by reference.

B. Safety Ledge Illustration

Elevation View –Basin Safety Ledge Configuration



§87A-6 Requirements for a Site Development Stormwater Plan

A. Submission of Site Development Stormwater Plan

1. Whenever an applicant seeks municipal approval of a development subject to this ordinance, the applicant shall submit all of the required components of the Checklist for the Site Development Stormwater Plan at Section 87A-6.C below as part of the submission of the application for approval.
2. The applicant shall demonstrate that the project meets the standards set forth in this ordinance.
3. The applicant shall submit six copies of the materials listed in the checklist for site development stormwater plans in accordance with Section 87A-6.C of this ordinance.

B. Site Development Stormwater Plan Approval

The applicant's Site Development project shall be reviewed as a part of the review process by the municipal board or official from which municipal approval is sought. That municipal board or official shall consult the municipality's review engineer to determine if all of the checklist requirements have been satisfied and to determine if the project meets the standards set forth in this ordinance.

C. Submission of Site Development Stormwater Plan

The following information shall be required:

1. Topographic Base Map

The reviewing engineer may require upstream tributary drainage system information as necessary. It is recommended that the topographic base map of the site be submitted which extends a minimum of 200 feet beyond the limits of the proposed development, at a scale of 1"=200' or greater, showing 2-foot contour intervals. The map as appropriate may indicate the following: existing surface water drainage, shorelines, steep slopes, soils, erodible soils, perennial or intermittent streams that drain into or upstream of the Category One waters, wetlands and flood plains along with their appropriate buffer strips, marshlands and other wetlands, pervious or

vegetative surfaces, existing man-made structures, roads, bearing and distances of property lines, and significant natural and manmade features not otherwise shown.

2. Environmental Site Analysis

A written and graphic description of the natural and man-made features of the site and its surroundings should be submitted. This description should include a discussion of soil conditions, slopes, wetlands, waterways and vegetation on the site. Particular attention should be given to unique, unusual, or environmentally sensitive features and to those that provide particular opportunities or constraints for development.

3. Project Description and Site Plans

A map (or maps) at the scale of the topographical base map indicating the location of existing and proposed buildings roads, parking areas, utilities, structural facilities for stormwater management and sediment control, and other permanent structures. The map(s) shall also clearly show areas where alterations will occur in the natural terrain and cover, including lawns and other landscaping, and seasonal high groundwater elevations. A written description of the site plan and justification for proposed changes in natural conditions shall also be provided.

4. Land Use Planning and Source Control Plan

This plan shall provide a demonstration of how the goals and standards of Section 87A-3 are being met. The focus of this plan shall be to describe how the site is being developed to meet the objective of controlling groundwater recharge, stormwater quality and stormwater quantity problems at the source by land management and source controls whenever possible.

5. Stormwater Management Facilities Map

The following information, illustrated on a map of the same scale as the topographic base map shall be included:

- i. Total area to be disturbed, paved or built upon, proposed surface contours, land area to be occupied by the stormwater management facilities and the type of vegetation thereon, and details of the proposed plan to control and dispose of stormwater.
- ii. Details of all stormwater management facility designs, during and after construction, including discharge provisions, discharge capacity for each outlet at different levels of detention and emergency spillway provisions with maximum discharge capacity of each spillway.

6. Calculations

- i. Comprehensive hydrologic and hydraulic design calculations for the pre-development and post-development conditions for the design storms specified in §87A-3 of this ordinance.
- ii. When the proposed stormwater management control measures depend on the hydrologic properties of soils or require certain separation from the seasonal high water table, then a soils report shall be submitted. The soils report shall be based on onsite boring logs or soil pit profiles. The number and location of required soil borings or soil pits shall be determined based on what is needed to determine the suitability and distribution of soils present at the location of the control measure.

7. Maintenance and Repair Plan

The design and planning of the stormwater management facility shall meet the maintenance requirements of Section 87A-7.

8. Waiver from Submission Requirements

The municipal official or board reviewing an application under this ordinance may, in consultation with the municipality's review engineer, waive submission of any of the requirements in Section 87A-6.C.1 through 87A-6.C.6 of this ordinance when it

can be demonstrated that the information requested is impossible to obtain or it would create a hardship on the applicant to obtain and its absence will not materially affect the review process.

9. Application and Review Fees

There shall be no additional fees for stormwater review for applications to the Land Use Board. Applications to the Township Engineer shall be accompanied by an initial review escrow deposit of \$1,000 for major developments. If a project is approved, an inspection escrow deposit shall be made in an amount to be determined by the Township Engineer.

§87A-7 Maintenance and Repair:

A. Applicability

Projects subject to review as in Section 87A-1 of this ordinance shall comply with the requirements of Section 87A-7.B and 87A-7.C.

B. General Maintenance

1. Maintenance for stormwater management measures shall comply with last amended N.J.A.C. 7:8-5.8, incorporated herein by reference.
2. The following requirements of N.J.A.C. 7:8-5.8 do not apply to stormwater management facilities that are dedicated to and accepted by the municipality or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department:
 - i. If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation; and
 - ii. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding of a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.
3. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the municipality shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The municipality, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the municipality or County may immediately proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such bill may result in a lien on the property.

- C. Nothing in this subsection shall preclude the municipality in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53.

§87A-8 Enforcement:

This article shall be enforced by the Police Department and/or the Municipal Engineer of the Township of Liberty.

§87A-9 Violations and penalties:

Any person who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this article shall be subject to one or more of the following penalties: imprisonment for a term not to exceed 90 days; a fine not to exceed \$2,000; and a period of community service not to exceed 90 days.

Section 2. Effective date.

This chapter shall take effect immediately upon final passage and publication pursuant to law.

Section 3. Severability. If the provisions of any section, subsection, paragraph, subdivision, or clause of this chapter shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this chapter.

Section 4. Following its introduction on first reading, the Clerk will refer a copy of this ordinance to the Liberty Township Planning Board for review, as required by the Municipal Land Use Law, N.J.S.A. 40:55D-1 *et seq.*

LIBERTY LAKE DAM REMOVAL PROJECT DRAFT

A motion by John Inscho to authorize the expenditure of \$5215 for unbilled time and \$2500.00 for application notice, report and completion to breach Liberty Lake Dam by Boswell Engineering carried.

KAYACK RACK INQUIRY

John Inscho stated that he is still looking into this request. He suggested the issuing of municipal licenses for private kayak storage on municipal racks. No action taken

PAIC SUGGESTIVE P&P UPDATES

John Incsho stated that the P&P Updates are ready to roll.

NEW BUSINESS

CAPITAL FUNDS

A motion by John Inscho to introduction the following Ordinance carried. Public Hearing and consideration of adoption scheduled for Thursday, 7 August 2025.

ORDINANCE #2025.003

CAPITAL ORDINANCE PROVIDING FOR ROAD EQUIPMENT IN THE TOWNSHIP OF LIBERTY, COUNTY OF WARREN, STATE OF NEW JERSEY APPROPRIATING THE AMOUNT OF \$66,500.00 FROM THE CAPITAL IMPROVEMENT FUND.

BE IT ORDAINED by the Township Committee of the Township of Liberty, in the County of Warren, State of New Jersey as follows:

Section 1. The Township of Liberty, in the County of Warren, New Jersey (the “Township”) hereby appropriates \$66,500.00, fully funded by the Capital Improvement Fund, for road equipment in the Township of Liberty.

Section 2. The capital budget of the Township is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency herewith and the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, is on file in the office of the Clerk and is available for public inspection.

Section 3. The ordinance shall take effect after final adoption and publication and otherwise as provided by law.

ELIZABETHTOWN GAS COMPANY ESCROW

Municipal Engineer, Dave Clark, composed a letter to Mr. Betz, Attorney for Elizabethtown Gas, regarding Bond cancellation Notice issued for Elizabethtown Gas Company and completion of work on Deerfield Road.

KHE QUOTE FOR LED UPGRADE

A motion by Dave Rogers to adopt the quote of \$5,900 to convert all florescent lighting fixtures to LED carried.

PAIC LOSS CONTROL SAFETY SURVEY

The 30 June 2025 Loss Control Safety Survey identified that the emergency eyewash station did not demonstrate activity of a weekly flush and documentation. The DPW Supervisor shall create a spread sheet for weekly documentation of eyewash station monitoring.

NJ DEPT OF AGRICULTURE SURVEY OF GYPSY MOTH EGG MASSES

A letter of July 2025 was received from the State of New Jersey Department of Agriculture advising Liberty Township defoliation caused by *Lymantria dispar*, dispar (LDD) (formally known as gypsy moth) has been detected within Liberty Township. The Department is offering the services of pest management by aerial treatments if the township committee return an application for survey of LDD Egg Masses. A motion by Wayne Spangenberg to authorize the mayor to execute said application carried.

RICE NOTICE – DIANE M PFLUGFELDER, DISCUSSION: MATTERS THAT IMPACT JOB

Diane M Pflugfelder, RMC/MMC received a RICE Notice dated 10 July 2025. The previously issued RICE Notice has been carried from 10 July to the 24 July 2025 workshop of Liberty Township Committee workshop. The Township Committee will be discussing matters that could impact the municipal clerk position. Mrs. Pflugfelder requested that this discussion take place during the public portion of the workshop.

Attorney Wenner stated the following; “the governing body is going to discuss entering into a shared service contract with the Township of Harmony under the common-sense share service act which is a law that allows municipalities to share the service of tenured employees; clerk, assessor, CFO and tax collector. There are five pilot counties in the State of New Jersey, Warren County is one of them. And one of the things the municipality must demonstrate is that entering into a shared service is a cost savings to the township but before any of that happens the governing body has to authorize negotiations to commence with the host municipality. The municipality has to figure out how to go forward so because of that, if that goes forward and the contract is entered into that would mean that Liberty no longer has a clerk. They would share a clerk with another municipality so because of that reason a rice notice was issued to the clerk, our clerk Diane, because if this goes forward that might mean if they are successful and they negotiate and executed. It would result that Diane would no longer be employed by the Township. So that was why the rice notice was issued. And at this point if the governing body want to proceed with negotiations exploring whether shared service for the municipal clerk makes sense for the township. Then you would need a notion for the mayor and deputy mayor to proceed with those negotiations.”

A motion by Wayne Spangenberg to proceed with negotiations carried.

RESOLUTIONS

A motion by Dan Grover to adopt the following Resolution carried.

RESOLUTION #2025.071

A RESOLUTION OF THE MAYOR AND COMMITTEE OF LIBERTY TOWNSHIP, COUNTY OF WARREN, STATE OF NEW JERSEY, TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR “LIBERTY TOWNSHIP RADER ROAD – ROADWAY IMPROVEMENTS” THROUGH THE MUNICIPAL AID TRANSPORTATION FUND PROGRAM

NOW, THEREFORE, BE IT RESOLVED that governing body of Liberty Township, formally approves the grant application for the above stated program.

BE IT FURTHER RESOLVED that the mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as “2026 MA Liberty Township Rader Road - Improvements 21” to the New Jersey Department of Transportation on behalf of Liberty Township. Rader Road, the road proposed for additional funding needed to complete resurfacing efforts, are within Liberty Township’s municipal jurisdiction.

BE IT FURTHER RESOLVED that mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Liberty and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Vote: absent - Karcher
aye - Grover
aye - Rogers
aye - Spangenberg
aye - Inscho

John Inscho,
Mayor

A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION #2025.072

APPLICATION FOR SPECIAL PERMIT FOR SOCIAL AFFAIR
MOUNTAIN LAKE FIRE COMPANY

WHEREAS, “Applications for Special Permit for Social Affair” has been filed by the Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823 for said the following social affair;

Community Day
16 August 2025 from 11:00 am to 17 August 2025, 1:00 am

WHEREAS, the submitted application form is complete in all respects, and the State fee has been paid.

BE IT RESOLVED, that the Liberty Township Committee does hereby approve the following social affair for the Mountain Lake Fire Company located at 99 Tamarack Road, Belvidere, New Jersey;

Community Day
16 August 2025 from 11:00 am to 17 August 2025, 1:00 am

to be held in the area delineated on the application form.

Vote: aye - Rogers
aye - Spangenberg
aye - Grover
absent - Karcher
aye - Inscho

John Inscho,
Mayor

A motion by Dan Grover to adopt the following Resolution carried.

RESOLUTION #2025.073
PAYMENT OF BILLS

RESOLVED, That the Governing Body of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$667,750.10

Vote: aye - Grover
aye - Spangenberg
aye - Rogers
absent - Karcher
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT

- Lorraine Thiel – Ms. Thiel questioned anticipated road improvement work for Lewis Lane
- Tom Tanski – Mr. Tanski questioned Lewis Lane improvements in proximity to his front door
- Carrie Gajda – Ms. Gajda questioned the cost savings for municipal clerk shared service and anticipated date of this shared service
- Amy Peters – Ms. Peters questioned ownership of Wood Road
- Gerry Thorry – Mr. Thorry questioned additional shared service municipal positions
- Amanda Loguidice – Ms. Loguidice questioned the status of paper roads around Mountain Lake
- Bob Ballou – Mr. Ballou proposed the painting of a mural on the brown building at the Mountain Lake beach entrance. The cost would be \$3000 of which the lake association would contribute \$1000.
- Tom Tanski – Mr. Tanski questioned if there would be a replacement beach shack at the beach
- Amy Peters – Ms. Peters advised that the municipality has to push the State to keep Wood Road clean. She requested that the municipal attorney forward a letter of concern from the municipality
- Jennifer Pandorf – Ms. Pandorf questioned when Danville Mountain Road would be paved
- Jamie Walsh – Ms. Walsh expressed concern of a dangerous tree on a vacant, neighboring lot

Larry Supp - Mr. Supp inquired into the cost savings of a shared municipal clerk

Joe Thomas – Mr. Thomas questioned the benefit of a shared municipal clerk and also spoke on the need for the fire company to receive a response allowing Kenny Lunden to drive the fire equipment during the day when volunteer’s availability is limited

Kenny Lunden – Mr Lunden stated details of the incident which followed with allegations of his supposed reckless driving from the governing body, that have prevented him from driving a municipal fire truck these past 90 days. No direction from the insurance carrier has been received to date on Mr. Lunden’s ability to drive a fire truck

Anna Fernandez – Ms. Fernandez questioned the installation of natural gas lines to her residence, 15 Deerfield Road.

At 8:05 pm, motion by John Inscho to adopt the following Resolution carried.

RESOLUTION #2025.074
EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act PL 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the governing body may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes shall be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Potential Litigation – Steffener, Block 5, Lots 27 and 28
- ✓ Attorney-Client Privilege – Ken Lunden, Mountain Lake Fire Company Truck Driver

Vote: aye - Grover
aye - Spangenberg
aye - Rogers
absent - Karcher
aye - Inscho

John Inscho,
Mayor

At 9:24 pm, the governing body reconvened from Executive Session.

POTENTIAL LITIGATION
No action taken

ATTORNEY-CLIENT PRIVILEGE
No action taken

ADJOURNMENT
There being no further business, a motion by Deputy Mayor Dan Grover to adjourn the meeting carried.
Meeting adjourned at 9:25 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk
Minutes Approved 7 August 2025
